

**IN THE UNITED STATES BANKRUPTCY COURT  
FOR THE NORTHERN DISTRICT OF MISSISSIPPI**

**IN RE: James Moore, Jr.  
Sandra D. Moore, Debtors**

**Case No. 24-13723-SDM  
CHAPTER 13**

**SECOND ACCOUNTING OF ATTORNEY'S FEES EXHIBIT B**

Attorney's Fees	Expenses	Total Fees/Expenses	Docket #	Date of Order
\$2,000.50	\$45.70	\$2,046.20	24	01/23/2025
\$1,133.50	\$40.04	\$1,173.54	n/a	n/a
\$3,134.00	\$85.74	\$3,219.74		



## INVOICE

Invoice # 7369  
Date: 12/20/2024  
Due On: 01/19/2025

### The Rollins Law Firm, PLLC

P.O. Box 13767  
Jackson, MS 39236  
United States

James Moore, Jr. and Sandra D Moore

### 05633-Moore James Moore, Jr. and Sandra D

#### Services

Type	Attorney	Date	Notes	Quantity	Rate	Total
Service	BM	10/23/2024	Reviewed documents provided by debtor: Information packet, PERS statements, tax returns, bank statements. Provided list of documents we still need to legal assistant.	0.20	\$155.00	\$31.00
Service	KAR	10/23/2024	Incoming Call: Telephone call from debtor requesting to speak with SA; drafted email memo to SA and CO to call debtor back	0.20	\$100.00	\$20.00
Service	SA	10/23/2024	Call Debtor: Received email from CO and KAR advising client requested a phone call. I called and spoke with James who had questions about the credit counseling course and information being requested. I assisted by answering his question.	0.10	\$100.00	\$10.00
Service	BM	10/23/2024	Incoming Call: Call from debtors with questions about the pre petition credit counseling, addressed all questions.	0.20	\$155.00	\$31.00
Service	SA	10/25/2024	In-Office Conference: Assisted clients with completing their first credit counseling course.	2.00	\$100.00	\$200.00
Service	CO	10/28/2024	Reviewed account to see what paper work is missing for refile. Drafted memo to BM for clarification on needed PERS information. Drafted email memo to debtors requesting Social Security Income information, PERS payments	0.20	\$100.00	\$20.00

			and color copies of their ID and SSC.			
Service	CO	10/28/2024	Incoming Call: phone conference with debtor with questions regarding email sent requesting PERS and Social Security income amounts, and color copies of their ID cards. Clarified what was need.	0.10	\$100.00	\$10.00
Service	BM	10/30/2024	Reviewed file to determine if we have all documents needed for attorney review, information on debtors' PERS 13th check still needed. Sent memo to legal assistant.	0.20	\$155.00	\$31.00
Service	CO	11/01/2024	Call Debtor: Phone conference with debtors to request the amount for each of their 13th PERS checks. Update task notes and sent to BM.	0.10	\$100.00	\$10.00
Service	BM	11/04/2024	Review of all documents (information packet, pay stubs, tax returns, bank statements, drivers licenses, and social security cards) to ensure we have all documents for attorney to prepare case. Sent file to attorney.	0.20	\$155.00	\$31.00
Service	BM	11/05/2024	Input Case - prepare petition, research social security number on PACER, review and select debts to import from credit report, add debts in information packet not on credit report. Began preparation of Schedule A/B, SOFA, Schedule I/J, Form 122	0.50	\$155.00	\$77.50
Service	CO	11/06/2024	Contact Debtor (Text/Email): Sent an email with debtor's matrix for them to review and respond.	0.10	\$100.00	\$10.00
Service	JAC	11/07/2024	Review & revise drafted petition, schedules prepared by bm. Sent back to bm to make changes	0.30	\$360.00	\$108.00
Service	CO	11/18/2024	Review and organize documents provided by debtor: received email from debtor with PERS statements for both debtors. Converted image file to PDF and organized into client's folder.	0.20	\$100.00	\$20.00
Service	BM	11/18/2024	Made remaining changes to Schedules after receiving information from debtors	0.20	\$155.00	\$31.00
Service	CO	11/18/2024	Incoming Call: Phone conference with debtor regarding notice from the court. Reviewed court notice on best case and informed debtors it was a notice relaying that their previous case was closing.	0.10	\$100.00	\$10.00

Service	JAC	11/19/2024	Input Case - calculate plan payment prepare schedule J and AF disclosure	0.30	\$360.00	\$108.00
Service	JAC	11/22/2024	Prepare draft declaration to ext stay for signing appointment	0.20	\$360.00	\$72.00
Service	JAC	11/22/2024	Prepare Signing Docs	0.20	\$360.00	\$72.00
Service	TR	11/22/2024	Conference w/ client to review and revise petition, schedules, statements and plan - discussed clients duties under bankruptcy code	0.50	\$360.00	\$180.00
Service	CO	11/22/2024	Call Debtor: Called debtor on behalf of attorney to ask how they let their bankruptcy case get dismissed and what steps they were taking to ensure they make they complete their bankruptcy plan this time. Debtor stated they tried to help their son who was also struggling financially and that set them behind. They stated once their case was dismissed they realized how important it was to prioritize taking care of their own financial responsibilities before trying to help anyone else.	0.10	\$100.00	\$10.00
Service	JAC	11/22/2024	Prepare the petition, schedules, forms to file with the court. Download, review, & import CCC to best case. File everything with Court.	0.40	\$360.00	\$144.00
Service	KR	11/25/2024	Draft Notice, Motion & Order: Drafted Motion and Proposed Order to Extend Stay; revised dates on the Declaration to Extend Stay	0.30	\$155.00	\$46.50
Service	CO	11/25/2024	Contact Debtor (Text/Email): Drafted email with chapter 13 yellow page information. Reviewed best case for chapter 13 plan and included the specifics of their bankruptcy plan into the yellow page document. included online payment information sheet and sent to debtors.	0.20	\$100.00	\$20.00
Service	TR	11/25/2024	Review and approve motion to extend stay drafted by KR	0.10	\$360.00	\$36.00
Service	KR	11/26/2024	Received the Declaration of Mailing from Certificate of Service; prepared the Motion to Extend Stay and the Declaration for upload to the court	0.10	\$155.00	\$15.50
Service	KR	11/26/2024	Reviewed Hearing Notice for the docket number; revised the Proposed Order; prepared the Proposed Order for upload	0.10	\$155.00	\$15.50

to the court						
Service	JAC	11/27/2024	Review: Proof of Claim 24-13723-SDM American Credit Acceptance Document # 1	0.20	\$360.00	\$72.00
Service	KR	11/27/2024	Prepared the Notice and the Plan for upload to Certificate of Service	0.10	\$155.00	\$15.50
Service	BB	11/27/2024	Contact Debtor (Text/Email): Drafted text message to debtor informing them of the date and time of their meeting of creditors. Inquired as to a date and time for us to conduct a test meeting.	0.10	\$100.00	\$10.00
Service	KR	11/27/2024	Received and reviewed the Declaration of Mailing from Certificate of Service; prepared the Notice with the Declaration of Mailing attached and the Plan for upload to the court	0.10	\$155.00	\$15.50
Service	TR	11/28/2024	Review: 24-13723-SDM Meeting of Creditors Document# 6	0.20	\$360.00	\$72.00
Service	TR	11/28/2024	Review: 24-13723-SDM Hearing Set (Document) Video Document# 9	0.10	\$360.00	\$36.00
Service	KR	12/02/2024	Reviewed Plan; drafted Confirmation Order; drafted email memo to TR re: review Confirmation Order	0.10	\$155.00	\$15.50
Service	KR	12/02/2024	Review email from Attorney: Reviewed email memo from TR re: Confirmation Order; prepared the Confirmation Order for upload to clio to attach with the Trustee documents for the Meeting of Creditors	0.10	\$155.00	\$15.50
Service	CO	12/06/2024	Review and organize documents provided by debtor: Reviewed Meeting of Creditors to determine debtor's trustee; reviewed and organized documents required by trustee for meeting of creditors including bank statements, tax returns, pay advice, and copy of driver's license and Social Security card; reduced and redacted to include only the specific dates and information required by trustee.	0.60	\$100.00	\$60.00
Service	CO	12/09/2024	Call Debtor: Called debtor to remind them to make their first payment before Dec. 20th. Debtor had a question about notices from the court about hearings. Clarified to debtors that they only need to attend the meeting of creditors scheduled for 1/2/24 and scheduled a	0.10	\$100.00	\$10.00

practice zoom call 12/23 at 2 pm.						
Service	KR	12/10/2024	Review and organize documents provided by debtor: Reviewed the court docket for the schedules to verify the financial accounts and income; reviewed all bank statements, pay advices, taxes, identification and the Confirmation Order for the legal assistant to upload to the Trustee's website for the Meeting of Creditors	0.30	\$155.00	\$46.50
Service	JAC	12/12/2024	Review: Proof of Claim 24-13723-SDM Quantum3 Group LLC as agent for Document # 2	0.10	\$360.00	\$36.00
Service	JAC	12/12/2024	Review: Proof of Claim 24-13723-SDM Quantum3 Group LLC as agent for Document # 3	0.10	\$360.00	\$36.00
Service	TR	12/17/2024	Review: 24-13723-SDM Notice of Terminated Hearing due to Settlement, Default, Continuance or Dismissal Document#	0.10	\$360.00	\$36.00
Service	CO	12/18/2024	Contact Debtor (Text/Email): Drafted email and text to debtor requesting 2022 state tax returns.	0.10	\$100.00	\$10.00
Service	TR	12/19/2024	review and revise itemizations	0.30	\$360.00	\$108.00
Service	TR	12/19/2024	Review: 24-13723-SDM Order on Motion to Extend Automatic Stay Document# 12	0.10	\$360.00	\$36.00
<b>Non-billable services</b>						
Service	SA	10/24/2024	Sent options fee agreement to clients to e-sign; called Mr. Moore to advise.	0.20	\$100.00	\$20.00
Service	SA	10/24/2024	Incoming Call: Clients called with issues completing the credit counseling course. They requested to come into the office to complete it. Scheduled for 10/25 at 10am.	0.20	\$100.00	\$20.00
Service	SA	10/24/2024	Administrative - non-billable work: Received email notification that both clients e-signed fee agreement.	0.10	\$100.00	\$10.00
Service	KR	10/25/2024	Review and respond to email memo: Reviewed email memo from CO re: NSLDS task and credit report; reviewed previous case and best case for old credit report; drafted email memo to CO provided the credit report from previous case	0.20	\$155.00	\$31.00
Service	CO	10/29/2024	Review and respond to email memo:	0.10	\$100.00	\$10.00

			Reviewed email memo from SA about a missed call from debtor. Called debtor back and confirmed receipt of sent social security income letters and ID cards.			
Service	CO	10/29/2024	Review of all documents to ensure we have all documents for attorney to prepare case. Sent file to attorney.: Converted and uploaded ID, social security cards, Social security benefits letter and PERS benefit letters into clients folder.	0.30	\$100.00	\$30.00
Service	CO	11/07/2024	Reviewed email from debtor with emergency contacts and updated their file.	0.10	\$100.00	\$10.00
Service	CO	11/07/2024	Reviewed email from debtor with emergency contact information. Replied to inquire about debtors matrix.	0.10	\$100.00	\$10.00
Service	BM	11/12/2024	Made changes in best case per the attorney.	0.20	\$155.00	\$31.00
Service	CO	11/14/2024	Incoming Call: Phone conference with debtor regarding information requested by attorneys. Debtor stated they had not received an October statement for PERS and were willing to request one but it would take some time to arrive by mail. Since the statement amounts are the same from month to month we decided she would submit September along with the other information requested until October statement arrived.	0.10	\$100.00	\$10.00
Service	CO	11/15/2024	Review and organize documents provided by debtor: Received email from debtor with photos of their mortgage statement and PERS statements. Converted files to PDF and uploaded to debtor's folder.	0.20	\$100.00	\$20.00
Service	BB	11/19/2024	Contact Debtor (Text/Email): Drafted and emailed Ch 13 Fee Agreement (this fee agreement is to supersede the prior generic bankruptcy fee agreement previously signed by the client)	0.10	\$100.00	\$10.00
Service	BM	11/21/2024	Call Debtor: Call with debtors to provide assistance with e-signing fee agreement. Scheduled signing with attorney while we were on the phone	0.30	\$155.00	\$46.50
Service	JAC	11/21/2024	Review clio memo re: signing appointment scheduled	0.10	\$360.00	\$36.00

Service	SA	11/22/2024	Administrative - non-billable work: Scanned and emailed signing docs to JAC	0.10	\$100.00	\$10.00
Service	JAC	11/22/2024	Send Debtor(s) the case number	0.10	\$360.00	\$36.00
Service	JAC	11/22/2024	Update Contact	0.10	\$360.00	\$36.00
Service	KR	11/25/2024	Telephone conference with the Northern Bankruptcy Court re: Motion to Extend Stay; drafted email memo to TR re: Motion to Extend Stay/Declaration to Extend Stay	0.20	\$155.00	\$31.00
Service	SA	11/25/2024	Administrative - non-billable work: Changed Bucket to "Filed" in Lawmatics	0.10	\$100.00	\$10.00
Service	KR	11/26/2024	Review email from Attorney: Reviewed email memo from TR re: Motion to Extend; revised dated on Motion; prepared the Motion and the Declaration for upload to certificate of service	0.20	\$155.00	\$31.00
Service	KR	11/26/2024	Reviewed court docket for plan and the Meeting of Creditors; started drafted Notice of Plan	0.20	\$155.00	\$31.00
Service	JAC	11/27/2024	Review: 24-13723-SDM Notice of Appearance Document# 8	0.10	\$360.00	\$36.00
Services Subtotal						\$2,000.50

## Expenses

Type	Date	Notes	Quantity	Rate	Total
Expense	11/26/2024	Mailing Expense (certificateofservice.com)	1.00	\$18.92	\$18.92
Expense	11/27/2024	Mailing Expense (certificateofservice.com)	1.00	\$26.78	\$26.78
Expenses Subtotal					\$45.70

Time Keeper	Position	Quantity	Rate	Total
Jennifer Curry Calvillo	Attorney	1.8	\$360.00	\$648.00
Thomas Rollins	Attorney	1.4	\$360.00	\$504.00
Shaton Andrews	Non-Attorney	2.1	\$100.00	\$210.00
Brooke Brueland	Non-Attorney	0.1	\$100.00	\$10.00
Breanne McDaniel	Non-Attorney	1.5	\$155.00	\$232.50
Clara Ortega	Non-Attorney	1.9	\$100.00	\$190.00



Kirsten Raimey	Non-Attorney	0.2	\$100.00	\$20.00
Kerri Rodabough	Non-Attorney	1.2	\$155.00	\$186.00
			<b>Subtotal</b>	<b>\$2,046.20</b>
			<b>Total</b>	<b>\$2,046.20</b>

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
7369	01/19/2025	\$2,046.20	\$0.00	\$2,046.20
Outstanding Balance				\$2,046.20
Total Amount Outstanding				\$2,046.20